**Proceedings of the District Educational Officer, Visakhapatnam.**

**Present: Sri B.Lingeswara Reddy, M.A,M.Ed,**

**R.C.No:Spl/DEO/2013** **Dated 15.10.2013.**

Sub: School Education, Visakhapatnam-Computer Education-ICT@ 5000 Schools Scheme-  228 schools computer Education Program me by the computer agency – Handing over  the Computer Labs to the Head Masters concerned- Orders issued- Reg.

Ref: Lr.Rc No:7/vE-1/2010-1, dated 30.08.2013 of the commissioner and director of School  Education, Andhra Pradesh Hyderabad – address to Educom Solutions Ltd, New Delhi.

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It is informed that the government as per G.O MS NO:73S E (Prog.1) Dept. dt 04.06.2008 have sanctioned 228 schools in Visakhapatnam district as par with ICT@ Schools schemes in 5000 High schools in the state.

Further it is informed that MOU has been entered with the agency namely M/S EDU COMP Solutions Ltd, 1211, Padma Towers-1, 5 Ragendra place, New Delhi for implementation of the scheme in all the 228 High Schools of Visakhapatnam district for 5 year period from 2008-09. As per the MOU, the agency has to handover the computer lab in good condition to the concerned School Head Master after the 5 year contract period.

In this connection, the Commissioner and Director of school Education, A.P, Hyderabad has requested the agency to handover the computer labs of the 226 High Schools of Visakhapatnam District in good condition as per the successful completion letter issued by the % the Commissioner and Director of school Education, A.P, Hyderabad to the Head Maters concerned as per the proforma furnished below duly obtaining the acknowledgement and submit the handover reports to the % the Commissioner and Director of School Education A.P, Hyderabad.

In view of the above, the Headmasters of High Schools are requested to taken over the computer labs in good condition as per the proforma given below ,They are also requested if any lapses found during taken over, should be mentioned in remarks column of the proforma. The concerned Deputy Educational Officers are requested to monitor properly on the above item of work.

**ICT@5000 Schools Computer Education Project**

**Equipment Hand over Report**

|  |  |
| --- | --- |
| Name of the Agency |  |
| District: |  |

1. School Name :
2. School UDISE Code(11 Digits) :
3. Village :
4. Mandal :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No | Item Name | Items Provided | Items Available | |
| 1 | Computer Server Set | 1 |  | |
| 2 | Computer Nodes/ Clients Set | 2 |  | |
| 3 | Nodes/Ncomp/Access Points | 8 |  | |
| 4 | Speakers/Headset | 10 |  | |
| 5 | UPS IKVA | 1 |  | |
| 6 | UPS 600VA | 4 |  | |
| 7 | Generator | 1 |  | |
| 8 | Dot Matrix Printer | 1 |  | |
| 9 | Software installed | Yes/No | | |
| 10 | Switch/Port/Hub | 1 |  | |
| 11 | Shared computing kit | Yes/No | | |
| 12 | Computer & Printer Tables (or) 10mt Running table | 10+1/running table |  | |
| 13 | Plastic Chairs without arms | 20 | |  |
| 14 | Getting Fans | 2 | |  |
| 15 | Exhaust Fan | 1 | |  |
| 16 | Tube Lights | 2 | |  |
| 17 | Instructor Table | 1 | |  |
| 18 | Instructor Chairs with arms | 2 | |  |
| 19 | Electric Sub-meter | 1 | |  |
| 20 | False celing available | Yes/No | | |
| 21 | Vinyl flooring | Yes/No | | |
| 22 | Networking and Electrical wiring available | Yes/No | | |

The above equipments were taken over on dt. ……………………….

Handed over by Taken over by

(Agency Name) (Head Master with Seal)

In view of the above, the Headmasters of High Schools are requested to taken over the computer labs in good condition as per the proforma given below from the agency obtaining the acknowledgement and submit the handover reports to the % the Commissioner and Director of School Education A.P, Hyderabad duly extend a copy of the same to this office through concerned Deputy Educational Officer. They are also requested if any lapses found in taken over, should be mentioned in remarks column of the proforma. The concerned Deputy Educational Officer are requested to monitor properly for smooth conduct of Computer Classes to all students with the trained teachers as per Time-table.

District Educational Officer (FAC)                                                                                                        Visakhapatnam.

To all the Head masters of High Schools through concerned Dy.E.Os for nformation &  necessary  action.

Copy to all the Mandal Educational Officers & DIS(U) for formation & necessary action.

Copy to the Deputy Educational Officer, Visakha, Yelamanchili , Paderu & GVMC for formation &  necessary action.

Copy forwarded to the DEO, Paderu for favour of information.

Copy submitted to the Project Officer, Paderu for favour of kind information.

Copy submitted to the Collector & District Magistrate, Visakhapatnam for favour of kind information.

Copy submitted to the Commissioner & Director of School Education, Andhra Pradesh

Hyderabad for favour of kind information.