

GUIDELINES ON EDUCATION FORTNIGHT – 2013-14

It is a well known fact that enrollment of Children in Schools and their retention are important duties of the education department. For this purpose, education fortnight is being conducted every year. During the current year, the following activities are proposed in three phases.

I Phase: Before schools are reopened, teachers shall strive hard to conduct campaigning, canvassing and making the school ready for the children. The following activities are suggested from 1st to 11th June, 2013 i.e., prior to opening of schools.

School enrolment campaign

- a) The list of all children in school going age (6-14 years) can be collected by the teachers from Anganwadi workers, village elders etc., and this will be the target list for the teachers to enroll all the children figuring in the list.
- b) Anganwadis are the major source of data of the children in the school going age group. Teachers along with SMC members will visit all Anganwadi Centres and talk to the parents of the Anganwadi children to explain the importance of the education, provisions of Right to Education Act and how the admission procedure is simplified in the school. They should given the admission instantaneously.
- c) Habitation meetings should be conducted to motivate parents to admit children in the school using revenue department resources of beat of TOM TOM in all the locations of the village announcing the date of school reopening and the facilities being provided in the schools.
- d) Special focus activities shall be organized for educationally, socially backward children, such as Fisher folk, Tribals of agency area, Children of migrant families and minorities of slum areas for 100% enrollment.

- e) Special attention with emphasis on girls enrollment by admitting them in all KGBVs. as per eligibility and age. Special enrollment drive shall be organized.
- f) Visibility for school admission season should be brought out in the village through distribution of pamphlets, pasting of posters and wall writing etc., Runs and rallies, Kalajathas and various cultural activities suiting the local culture and appreciation shall be conducted in the villages bringing out the importance of the 100% enrolment, transition of children from class to class and continuing of education up to Xth class.

Out of School Children (Late Bloomers)

- a) Number of out of school children are undergoing special training in residential special training centers being managed by NGOs. All such Centers where out of school children are studying should be visited by the teachers verifying their academic standards. If they are qualified enough to join their regular school, these “**late bloomers**” shall be given befitting send-off in RSTCs, so that they would join the main school. In certain villages of some of the districts, it is observed that though children join the primary schools, but do not continue their education in higher classes. This may be because of the social customs, practices and also economic conditions. Teacher shall do counseling with all the parents especially parents of girl children and explain the importance of education and benefits the education would give in the long run. Some success stories wherein through education poverty was overcome should also be explained. Similarly some of the academic achievements of the children of the same village can also be shown practically.

b) Schools Ready:

All school have to be made attractive and at the same time, every school has to follow the RTE compliance, teachers should ensure that all schools are painted before schools reopen. Each class room shall be given proper sign board showing Vth Class room, VIth Class room, HM Room etc.,

Any minor repair to school building shall be taken out of the maintenance grant available in the School. Similarly cleaning of drinking water tanks and hand pump repairs shall also be taken up. Toilets and drainage system shall be kept in good condition. The play ground shall be demarcated visibly. Similarly cycle stand shall also be demarcated with sign board. If any repairs to compound wall or fencing are required, it can also be taken up out of maintenance grant. Class room shall be kept in clean and good condition by white washing, displaying posters available in the schools. All the waste material available in the school including old text books wherever syllabus changed should be disposed off. Class rooms made very attractive for the children to come to the school with keen interest. Schools will be reopened by 12th June, 2013.

II Phase:

ACTIVITIES PROPOSED AFTER SCHOOLS ARE REOPENED:

(From 12th June to 20th June, 2013)

After schools are reopened, the following activities shall be taken up as a part of education fortnight.

1. Samoohika Aksharabhyasam Day: (12-06-2013)

On the first day after schools reopen with all the new children whoever joined, there shall be a ceremony of “Aksharabhyasam” in the school. All parents and village elders shall be called for this ceremony and there shall be festive atmosphere in the school.

2. Right to Education Day: (13-06-2013)

- Uniforms should be distributed to all the children. Teacher should ensure that uniforms are of good quality and stitched as per the size of the children.

- New Text Books should be distributed to all the children and the concept in that new Text Books should be briefed to the all the children and parents.

3. **Telugu Bhasha Vikasa Dinotsavam: (14-06-2013)**

Campaign on the importance & Significance of Telugu Language. All the Project Officers of RVM (SSA) & District Educational Officers shall be invited Telugu Language Pandits to felicitate them. And all the HMs shall be identified the children of their respective schools who performed well in Reading and Writing Skills in Telugu Language shall be appreciated with Certificate and Prize.

4. **Girl Child Education Day: (15-06-2013)**

- Awareness campaign on benefits of education for the girl child and the facilities available for the girl child: CDPOs, Supervisors, AWWs of Women and Child Welfare Department shall make arrangements for distribution of scholarships, GCP certificates and conduct of awareness campaign on the benefits of girl children.

5. **Quality Education Day: (17-06-2013)**

- Class readiness programme for the children going to the higher classes should be organized wherein language skills acquired by in earlier classes will be recapitulated.
- The children joining the first class shall be welcomed with Candies, Balloons, Cultural activities and other school readiness activities. Cultural functions can be conducted to entertain the new comers so that they will start carry to the school with joy and enthusiasm.
- Huge TLM (Teaching Learning Material) which already prepared by the Teacher, existing library books. Sports and Games material should be displayed and Children should be taken around to see the display. So that they develop interest in book reading, sports and other activities on the coming academic year.

- On school reopening every student shall be asked to write their goals and vision in their diaries, which they would like to achieve in the coming academic year.
- The academic calendar for the academic year shall also be briefed to the children and also to the parents. The new inclusion in the academic calendar like sports and games, moral education, Meena Radio will be explained to the parents.
- The academic calendar, which is prescribed at State level can be followed by every school and the syllabus can be thought as per the academic calendar.
- Accordingly, the periods, Time Table may be prepared & Display at Class room from 1st Class to X Class.
- The Moral lessons, sports and game, Cultural activities shall also be incorporated in the Time table. A review on the progress made by the children and Teaching on Quality shall be the main agenda for the SMC meetings.

6. **Teachers, Parents & SMC Day: (18-06-2013)**

General body meeting of the school shall be convened inviting all the parents who are members of the General body and the SMC (School Management Committee) will be formed by electing one of the parent as the Chairman. The detailed guidelines are under issue.

7. **Mid Day Meals Day: (19-06-2013)**

- A workshop will be organised to the Mid Day Meal workers at mandal level to explain the nutrition value of food and right way of cooking to protect available vitamins and minerals. HMs shall also explain about the quantity of the food grains, pulses, vegetables, oils being made available to every child under Mid Day Meal Programme. The entitlement of food grains will also be explained to the parents.

Similarly, SMC members will be explained about their role and responsibility and provisions under RTE.

8. Children with Special Needs Day: (20-06-2013)

All the children with special needs will be given aids and appliances and also trainings/briefing to familiarize the usage of such aids and appliances. Special camps for visually impaired children will also be conducted. Distribution of Braille text books to visually impaired children will also be taken up.

III Phase:

Conduct of District Level Vidya Sadassulu/Sambaraalu: As part of education fortnight after all SMCs are formed. It is proposed to hold Vidya Sadassulu calling all SMC members and teachers and also some students. Their exact date can be planned for each Region viz; at Warangal, Hyderabad, Chittoor, Kakinada and Guntur separately as a part of the education fortnight. Government will indicate these dates later. These dates will be given in coordination with other department like Women & Child Welfare. Hence will be conducted in three phases i.e., Ist Phase before opening of Schools. Second phase activities will be taken in the school from 12th to 19th and III Phase is to organize Vidya Sadassulu at Regional level. All the Infrastructure constructed for schools like Model school Buildings, KGBVs, additional class rooms, and buildings of IERCs will be inaugurated during Vidya Sasassus. As education fortnight is a major activity, the following Committees are formed to oversee the programme.

Inclusion of Specific Activities during Education Fortnight Programme for the enrolment of Muslim Minority Children in Govt. Schools/KGBVs

Guidelines to be followed:

1. A team may be constituted comprising 4 members, i.e. one from DPO (AAMO/AALSCo), second member, Dy.IoS wherever available or DIET Lecturer or DRP, third and fourth member, from the concerned area teachers where the team is going to visit.
2. For Hyderabad and Ranga Reddy districts 4 teams (consisting of said officers or HMs/SRGs/DRPs/Strong Teachers) may be constituted to cover maximum minority thickly populated pockets.
3. At least **one vehicle exclusively for each Urdu Team** in all districts (except Srikakulam, Vizianagaram and East Godavari) where

considerable Muslim Minority Population is available. The said vehicle should be equipped with Public Address System.

4. Sufficient Publicity Material i.e. Posters, Handbills, Pamphlets, Flex's etc. developed in Telugu version for education fortnight programme which are already translated in Urdu version may be utilized by the teams.
5. The norms for Printing of the said Publicity Material for Telugu version may be followed for Urdu version also.
6. Daily compliance report should be submitted to the State CMO and State Minority & Urdu Coordinator also.

Following Committees will oversee conduct of Education Fortnight at Mandal level, District level & State level.

State level:

1. Principal Secretary to Govt. (PE & SSA) A.P., – Chairman
2. Commissioner & Director of School Education, A.P. - Member
3. State Project Director, RVM (SSA) - Member Convener
4. Commissioner for Women & Child Welfare Dept. A.P. - Member
5. Commissioner for Social Welfare Department - Member
6. Commissioner for BC Welfare Department - Member
7. Commissioner for Minority Welfare Department - Member
8. Commissioner for Tribal Welfare Department - Member
9. Commissioner for Disabled Welfare Department - Member
10. Commissioner for Labour, A.P. - Member
11. Commissioner of Panchayat Raj Dept. AP - Member
12. Commissioner, I&PR Dept. A.P. - Member
13. Chief Executive Officer, SERP A.P. - Member
14. Director, Adult Education, A.P. - Member
15. Director, Medical and Health Department - Member
16. Chief Engineer, RWS Department - Member
17. Secretary, A.P.S.W.R.I.S - Member
18. Secretary, A.P.R.I.E.S - Member
19. Secretary, T.W. R.I.E.S - Member

District level Committee:

1. District Collector - Chairman,
2. Project Officer ,RVM (SSA) – Member/Convener
3. District Educational Officer – Member
4. Project Director, W& CW – Member
5. Project Director, DRDA – IKP – Member
6. Project Director, NCLP – Member
7. Deputy Director, Social Welfare – Member

8. District BC Welfare Officer – Member
9. District TW Welfare Officer – Member
10. District Minority Welfare Officer – Member
11. A.D Disable Welfare – Member
12. Deputy Director, Adult Education – Member
13. SE, (RWS) – Member
14. CEO, ZP – Member
15. District Medical & Health Officer – Member
16. DPRO – Member

Mandal level:

1. Special Officer, Mandal Praja Parishad – Chairman
2. Tahsildar (MRO) – Member
3. MPDO – Member
4. MEO – Member Convener
5. Supervisor, ICDS – Member
6. President, Mandal Samakhya (SHGs) – Member
7. Asst. Commissioner of Labour – Member
8. Sub- Inspector of Police – Member
9. Mandal Coordinator, Adult Education – Member
10. Principals of Residential Schools /Junior Colleges – Member

Sd/- V. Usha Rani
State Project Director